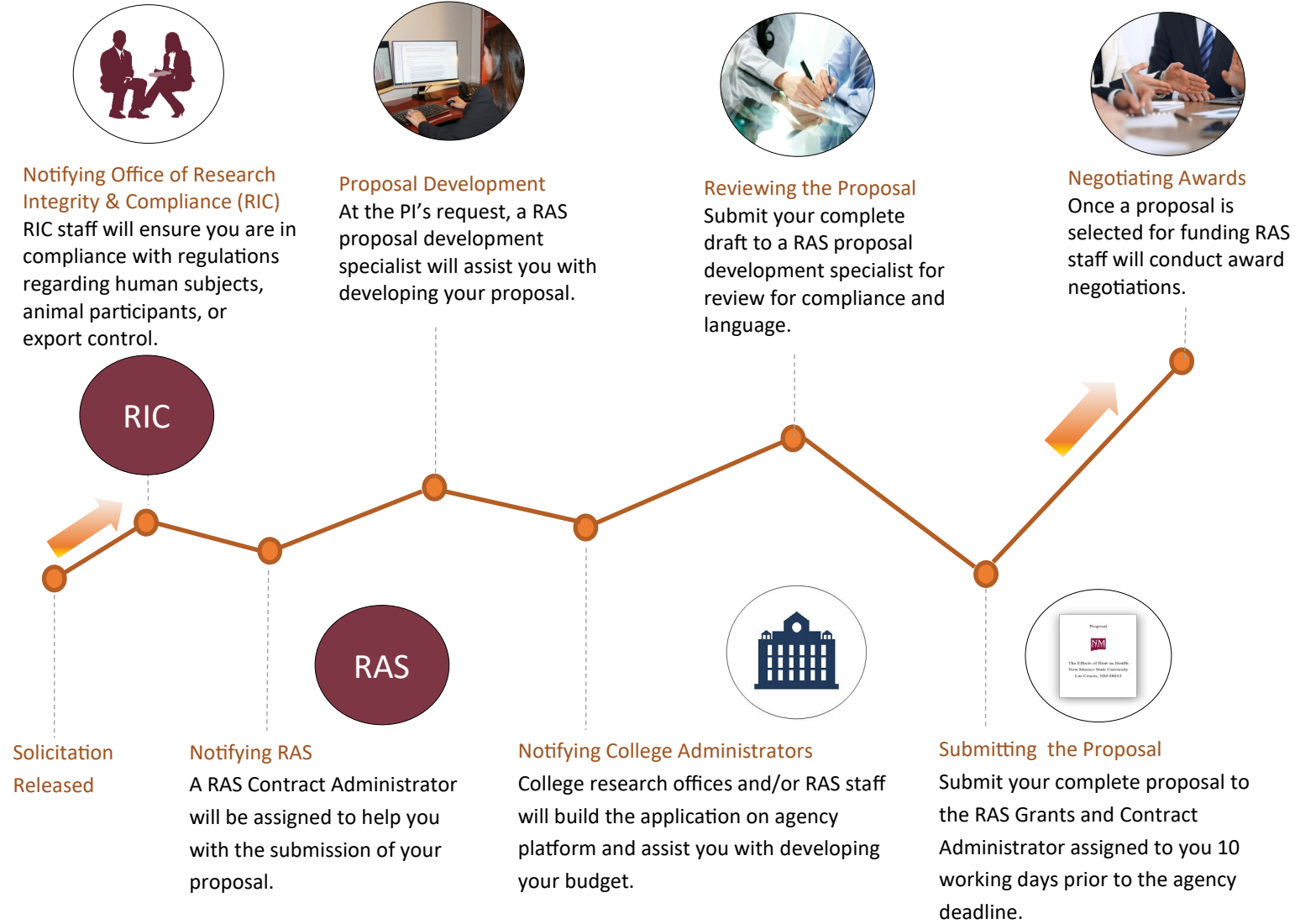


Proposal Cycle at NMSU



NEW MEXICO STATE UNIVERSITY RESEARCH ADMINISTRATION

NM STATE UNIVERSITY

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PROPOSAL DEVELOPMENT GROUP

Research Administration Services

ras@nmsu.edu | (575) 646-1590

Mission

The Proposal Development Group within NMSU's Research Administration Services (RAS) provides proactive support to individual faculty members as well as interdisciplinary teams of researchers across colleges/campuses to increase their competitiveness in pursuing external funding. With more than 30 years of experience combined, our proposal development specialists bring a variety of expertise to proposal efforts led by NMSU faculty, from locating funding opportunities and capture practices to reviewing proposals for compliance, argumentation, and language. Support provided by the Proposal Development Group includes:

- Identifying funding opportunities and providing RFP/Solicitation analysis
- Offering comprehensive proposal planning and management
- Assisting PIs with the planning and development of proposals
- Reviewing proposals for compliance, completeness, argumentation, and language
- Managing institutional limited submissions
- Offering one-on-one and group consultations
- Offering proposal writing workshops
- Developing promotional materials to showcase NMSU's research successes



Anderson Hall, Home of the Research Administration Services

Team

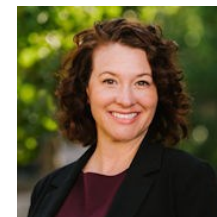


Hamid Mansouri Rad, Ph.D.

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Areas of Expertise: NSF, DoD, DOE, EPA, Among Others

I have been assisting NMSU faculty for more than 15 years and manage limited submission efforts. The majority of my engagements are with interdisciplinary/multi-institutional proposals, namely a \$36 million proposal to DHS to develop center of excellence for water-related terrorism prevention research. I also serve as NMSU's concierge for Mountain-West CTR-IN, a consortium of 13 universities across seven states whose goal is to enhance research in the area of health disparities. I hold a PhD in Rhetoric and am interested in National Security Intelligence Studies.



Allison Layfield Ph.D.

Proposal Development Specialist, Sr.
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(575) 646-1590

Areas of Expertise: Arts and Humanities (NEH, NEA, Foundations)

I have been with NMSU for four years, assisting faculty with designing research and outreach projects and seeking funding from philanthropic foundations. I previously taught at Ball State University and received a Ph.D. in literature from Purdue University and my MFA in poetry from NMSU. I am a poet and my academic research explores how the relationships between U.S. education systems, libraries and literary publishing shape the production, distribution and reception of literature.



Cindy Ramirez, M.S.

Proposal Development Specialist
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(575) 646-3110

Areas of Expertise: USDA, NIH, DOED, NSF, Among Others

I have more than 15 years' experience developing research proposals and managing grants. Before joining NMSU in 2017, I was a program manager for the NSF GK-12 Program. I also managed a program funded by the W. K. Kellogg Foundation and the USDA that focused on serving students grades 4-12 from underserved, disadvantaged schools in El Paso, Texas and La Union, New Mexico. I have a Master's of Agriculture in Agricultural Development from Texas A&M, a B.S. in Animal Science from NMSU, and a certificate in Federal Contracting from the National Council of University Research Administrators.