

# Waiver Account Request for New Index(s)

## PENDING OFFICIAL AWARD NOTIFICATION

I request approval from my department and college to process the necessary documents to create an index(s) on a **WAIVER**, pending the official award notification from the agency which is expected within the next 45 days.

I have been in contact with my program director at the agency and have been given indication that my proposal will be awarded (see attached email/memo).

**Agency**

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**Project Title**

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**NMSU Institutionl #**

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*Principal Investigator Signature*

*Principal Investigator name (printed)*

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*Date*

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We agree that the above mentioned project be created on a waiver pending the official award notification. If official notification is not received within 45 days, spending will be frozen until it is received. If for any reason there are any discrepancies with the official award notification, the department will cover any unallowable costs that have been incurred from SURF funds. Should the agency not award this project, all costs will be covered by the department.

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*Department Head Signature*

*Department Head name (printed)*

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*Date*

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*Dean/Director Signature*

*Dean/Director name (printed)*

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*Date*